



ERITREAN SPORTS FEDERATION IN NORTH AMERICA



THE 36th ANNUAL ERITREAN SPORTS FESTIVAL

2023 Men's Soccer Team Registration Guide

Denver, Colorado

July 2nd – July 8th

This document is to be used as a registration guide for participants of the ERSFNA's 36th Annual Eritrean Sports Festival held in Denver, Colorado. The 2023 tournament matches will commence on Sunday July 2nd at 8:00 AM and end on Saturday July 8th.

In accordance with the registration guidelines outlined in the "*Men's Division Soccer Rules and Regulations: Team Manager's Handbook*" latest revision, all teams planning to participate in the 36th Annual Eritrean Sports Festival (2023 ERSFNA Soccer Tournament) MUST complete the official registration process outlined below for a successful participation. In order to speed up the registration and tournament planning process, team registration fee and roster submission will be handled separately. All teams must submit their registration fee online at www.eritreansports.com before the stated deadlines. Team leaders and managers are highly encouraged to take advantage of the early registration discount special to secure a spot in this year's tournament. Teams will then have until May 15, 2023 to submit or make any changes to their team roster without incurring any penalty or additional fees.

DEADLINES

Registration deadlines for the 2023 ERSFNA Men's Soccer Tournament are as follows:

1. **EARLY REGISTRATION** - Open **March 11, 2023 through March 20, 2023**. The early registration fee is \$600 USD per team.
2. **REGULAR REGISTRATION** - Opens **March 21, 2023 through April 15, 2023**. April 15th is the final date by which teams may register without incurring any penalty. The regular registration fee is \$650 USD per team.
3. **LATE REGISTRATION** - For those who missed the early and regular registration deadline, pending slot availability, interested team will be granted one final opportunity from **April 16th through April 30, 2023** for late registration. Teams registering during this time frame will be assessed an additional \$100 USD late fee penalty. The total fee for late registration is \$750 USD per Team.
4. **REGISTRATION END DATE** - Team registration will close at **11:59 PM EST on April 30, 2023**. Any registration fee and information received past the deadline will **NOT** be accepted or honored. Any check or money order received past the deadline will be returned to the sender after the conclusion of the tournament.



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5. **ROSTER SUBMISSION CUTOFF DATE** – Final team roster and players photograph submission will close at **11:59 PM EST on May 15, 2023**.
6. **LIMITED ROSTER ADJUSTMENTS** – All registered teams will be allowed limited transaction until **June 1, 2023 11:59 PM EST** to make final roster changes. No additional player will be added to the roster. This time period will only be used for player transfer or exchange. A late fee of **\$50.00 USD** per player will be applied for any changes made after the **May 15th deadline**. Any transactions made during this time period will be considered incomplete until all associated fees are paid in full.
7. **IMPORTANT** - Roster change requests will **NOT** be honored past the June 1st deadline. All teams are urged and expected to submit their entire registration package on time. As always, **Onsite player registration is not permitted!**

REGISTRATION PROCESS

The use of Online Tournament Registration process is required for ERSFNA teams. The web based method allows team representatives to apply for tournament entry. Team registration process is as follows:

1. **PAYMENT** – Make online payment at ERSFNA’s website www.eritreansports.com. Go to top menu **MEN’S SOCCER > TEAM REGISTRATION** and complete the form along with your registration payment. The website accepts payment through PayPal or Credit Cards. You are highly encouraged to use this option to secure a spot without any delays.
2. **TEAM REQUIREMENT** - A soccer team shall have a minimum of eleven (11) and a maximum of twenty-two (22) registered players plus two (2) slots for coaches/manager. Each team is allowed to have maximum of two (2) non-Eritrean players on its roster. Please refer to *“Men’s Soccer Tournament Rules and Regulations: Coaches and Team Representatives Handbook”* latest revision for detailed guideline.
3. **TEAM ROSTER FORM** - Email your completed Team Roster Form (ASTTR-Form) along with all required players digital photographs in a zip file to ersfna@gmail.com **no later than May 15, 2023**. When submitting team registration package please adhere to the following guidelines:
 - a. Name your zip file: **“2023_Roster_[insert full team name].zip”**
 - b. E-mail your zip file with subject heading **“2023 Men’s Soccer Registration Package Team [insert full team name]”**
 - c. **PHOTOGRAPH REQUIREMENT** - All teams must submit one (1) recent individual digital photograph (no older than six (6) months) of each player and coach that has not participated in the last three (3) years in JPG format.



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- i. **Photograph File Name** - Rename players' photographs with **[first name]-[last name]** (example: joe-smith.jpg).
- ii. **Photograph Dimensions** - Player photograph must be exactly 2"x2" inches clear frontal view (full-face view directly facing the camera). Please refer to figure 1 for acceptable facial dimensions.

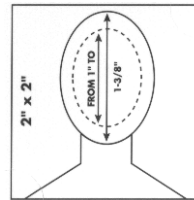


Figure 1

- iii. **Image Resolution Requirement** - Image pixel dimensions must be in a square aspect ratio (meaning the height must be equal to the width). Minimum acceptable dimension are 300 pixels (width) x 300 pixels (height). Maximum acceptable dimensions are 1200 pixels (width) x 1200 pixels (height). *Note picture taken by smartphone is sufficient to meet the requirement. **Do NOT resize the image.** Please send actual size as it was taken with your smartphone, unaltered.*
 - iv. **Photograph Background** - The photo must be taken against plain white or white-off background, without any pattern or objects behind you.
 - v. **Color Photograph** - Photograph must be in color and not black and white taken within the last six (6) months to reflect your current appearance.
 - vi. **Head Cover** - **DO NOT** wear a hat or head covering that obscures the hair or hairline. Your full face must be visible.
 - vii. **Sun Glasses** - Dark glasses or non-prescription glasses with tinted lenses are **NOT** acceptable.
 - viii. **Prescription Glasses** - If you normally wear prescription glasses take your photograph with the glasses on.
4. **PAYMENT CONFIRMATION** – Payment confirmation and receipt will be emailed upon successful registration. Registered teams will be posted on ERSFNA's website at www.eritreansports.com. If you have any Men's soccer related questions please contact the Soccer Commissioners listed below. If you have payment related questions or issues please contact ERSFNA's Treasurer. It is your responsibility to follow up with the ERSFNA treasurer and soccer commissioners if you did not receive a conformation.
 5. **ROSTER VERIFICATION** - Upon successful registration, team representatives will be contacted by the registrar to verify their team's final roster prior to June 1, 2023.



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6. **TEAM REPRESENTATIVE** – Team representative is ERSFNA’s point of contact for your team. All representatives must provide ERSFNA with a contact mailing address, phone number, and e-mail address. In addition, you must provide ERSFNA with the name of an alternate team representative and contact information so that we may communicate with you effectively.

MEN’S SOCCER REGISTRATION GUIDELINE SUMMARY		
Description	Deadline Dates	Fee (USD)
Early Team Registration	March 11 th through March 20 th	\$600.00
Regular Team Registration	March 21 st through April 15 th	\$650.00
Late Team Registration	April 16 th through April 30 th	\$750.00
Full Team Roster and Pictures	May 15 th	N/A
Roster Change Transactions	June 1 st	\$50.00 per player *

* \$30 Late Transaction fee + \$20 ID Re-issue Fee

GROUPS DRAW & MATCH SCHEDULES

ERSFNA will conduct Group draw on **June 10, 2023**. Team representatives will be contacted by ERSFNA to participate in the group draw process via teleconference. Barring any setbacks, match schedule will be released on ERSFNA’s website www.eritreansports.com on **June 17, 2023**. All posted match time are subject to change at ERSFNA’s discretion.

Notice: The contents of this document may be changed at any time without advanced notice. Visit ERSFNA’s website at www.eritreansports.com for the latest information relating to team registration.